

Risk Assessment Forms

Environmental Management System Assessment Form	RA Ref No:
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Assessor	Job Title	Assessment Date	Review Dates / Initials	
STACEY BELBIN	MANAGER/SKIPPER	01/01/2019	01/01/2020	SB

Assessment task or location:	Vessel and Office
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Hz No.	Environmental Aspect	Source	Frequency	Environmental Impact	Level of Risk			Responsible Person
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1	Use of cleaning products	Chemicals and cleaning products, residue on surfaces,	Daily	Soil and water pollution. Odours spillages and pests. Risks to human health.	4	4	16	Stacey Belbin - Manager
2	Use of fuel, oil	Fuel tanks, pumping fuel into tanks, oil filters. Leakage from on- site tanks, containers	Daily	Soil and water pollution. Loss of non-renewable resources. Odours and spillages. Risks to human health.	5	4	20	Stacey Belbin - Manager
3	Use of paints and wood preserving stain/varnish	Spillage of paints and wood preserving stain/varnish used in maintenance processes	Yearly	Soil and water pollution. Odours spillages and pests. Risks to human health.	3	4	12	Stacey Belbin - Manager
4	Storage of Chemicals/oils etc	Leakages from storage facilities on vessel or at home site	Daily	Soil and water pollution. Loss of non-renewable resources. Odours and spillages. Risks to human health.	5	3	15	Stacey Belbin - Manager
5	Noise Generation	Equipment, staff	Daily	Local noise environment. Impact on quality of life	3	4	12	Stacey Belbin - Manager
6	Procurement of IT equipment	New and second hand equipment	Daily	Soil & water pollution if disposed of incorrectly. Loss of non-renewable resources. Potentially hazardous leachate, filling of landfill	3	3	9	Stacey Belbin – Manager
7	Procurement of printed matter	New or recycled, paper. Business cards, advertising material etc	Adhoc	Loss of habitat, Soil & water pollution if disposed of incorrectly. Loss of non-renewable resources, filling of landfill	3	3	9	Stacey Belbin – Manager

8	Procurement of office sundries	New or recycled, re-using of waste paper	Adhoc	Loss of habitat, Soil & water pollution if disposed of incorrectly. Loss of non-renewable resources, filling of landfill	3	3	9	Stacey Belbin - Manager
9	Recyclable waste	Paper, glass, plastic, cardboard, printer cartridges	Adhoc	Generation of methane and other bi-products during decomposition. Loss of recyclable material and landfill space. Odour from waste transfer stations and landfill sites.	3	4	12	Stacey Belbin - Manager
10	Electrical and Electronic Waste (WEEE)	Computers, printers, phones etc	Adhoc	Loss of recyclable material and landfill space. Soil and groundwater pollution if not disposed of correctly	3	4	12	Stacey Belbin - Manager
11	General waste to landfill	General mixed waste	Weekly	Generation of methane and other bi-products during decomposition. Loss of recyclable material and landfill space. Odour from waste transfer stations and landfill sites.	3	4	12	Stacey Belbin - Manager
12	Hazardous waste	Batteries, light bulbs, chemicals etc	Adhoc	Generation of methane and other bi-products during decomposition. Soil and groundwater pollution. Generation of toxic leachate. Loss of recyclable material and landfill space. Odour from waste transfer stations and landfill sites.	4	4	16	Stacey Belbin - Manager
13	Business travel	To and from meetings, deliveries to and from customers, boat trips	Daily	Air quality and atmospheric pollution. Loss of non-renewable fossil fuels. Nuisance, traffic congestion, impact on quality of life, risk to health	3	4	12	Stacey Belbin - Manager
14	Commuting travel	Myself and customers	Daily	Air quality and atmospheric pollution. Loss of non-renewable fossil fuels. Nuisance, traffic congestion, impact on quality of life, risk to health	3	4	12	Stacey Belbin - Manager
15	Use of power tools	Maintenance of vessel and equipment	Adhoc	Creation of dust affecting air quality and causing atmospheric pollution. Noise nuisance, risk to health	3	4	12	Stacey Belbin - Manager